



**RIVERVALLEYEDUCATIONFOUNDATION.ORG**

Coach Mini-Grant Application

## **Guidelines and FAQ's**

### **THE PROGRAM**

The River Valley Education Foundation distributes funds from the Dick's Sporting Goods grant money to athletic programs that create sporting opportunities for River Valley School District students.

### **THE CONCEPT**

The Coach Mini-Grant Program is being sponsored by the RVEF and Dick's Sporting Goods to meet two needs present today in most public school districts.

- The need to encourage athletic activity in students.
- The need for students to learn the benefits of teamwork.

The primary goal of mini grants is to reward coaches with an opportunity to provide the necessary equipment to make sure that our students have these opportunities.

It is the hope of The Foundation that materials developed in these grant projects will become part of ongoing programs in our district. The excitement generated by a single grant can influence the climate of an entire school.

### **SELECTION**

Interested coaches should fill out the application carefully. All applications will be reviewed and judged by a committee of RVEF board members. A rubric, based upon the following criteria and designed to provide a fair assessment of the programs, will be used to determine which programs will be funded.

1. **Does the program promote athletic activity and/or team sport for River Valley students?**
2. **Does the program benefit a great number of students (100 or more)?**
3. **Does the program lead to a sustained effort (benefits impact beyond implementation year)?**
4. **Is the grant application well-written (clear, concise and complete)?**
5. **Is the requestor in a position to see that this program is carried out as it is written in this grant?**

### **APPLICATION PROCEDURE**

Interested applicants should complete the following process:

- **Calculate the cost of the materials necessary for the program. Obtain prices for the materials and supplies you will need.**
- **Carefully complete the application form. These forms are available on the foundation webpage.**
- **Submit your application to an RVEF board member no later than March 1.**

Tips for a successful application:

- **Programs that will occur over longer periods of time and are most likely to be continued annually are more likely to be funded.**
- **If applicable, all applications must have the signature of the booster president.**

## FREQUENTLY ASKED QUESTIONS

***Q. Does this involve a lot of paperwork?***

A. No. The application form is two pages.

***Q. What kind of program will be funded?***

A. Almost anything that encourages athletic activity among our students. Your program will be judged along with the other proposals according to the criteria listed on this page.

***Q. Can my grant include the purchase of equipment such as baseball bats or protective gear?***

A. Absolutely! Often the equipment is the most expensive part of getting a new athletic activity off the ground.

***Q. If I am awarded a grant, how soon can I expect my grant materials?***

A. Almost immediately. Your check will be presented to you once it has received final approval from RVEF.

***Q. If my program involves a large number of students, will that improve my chances of receiving a grant?***

A. Not necessarily. Having a large number of students involved in a program can be a plus, but this is only one factor that is considered.

***Q. What happens if I have funds left over upon the completion of my order?***

A. Unused money, along with your financial report, must be returned to the Foundation at the conclusion of your order.

***Q. Who do I turn to if I have questions?***

A. A foundation member can direct you to the appropriate person to answer your question.

## IMPORTANT REQUIREMENTS!

- Applicants will be notified of the Foundation Board's decision after the foundation meeting *following* the application deadline for which the applicant has applied.
- You are REQUIRED to notify the Foundation 2 weeks prior to the start of your program so that local news media can be notified.
- You are REQUIRED to document your grant by submitting digital photos to the Foundation.



# COACH MINI-GRANT APPLICATION

---

Applicant(s)

---

Date

---

Association (if applicable)

---

Program Title

---

Grade Levels Involved

---

Budget Request

Write a one-paragraph summary of the program proposal.

**Please answer the following questions. Additional pages may be attached to this application.**

1. What challenges face you that this grant will address? Tell why you think there is a special need for this program.

2. Describe your program with specific detail. Discuss history, methods, material needs, resource personnel, a tentative schedule and general dates the program occurs.

3. Approximately how many students will be affected by this program? Explain how you arrived at this number.

4. EVALUATION - How will you determine whether the materials supplied by the grant improved your program? You will be required to write a one-page evaluation at the conclusion of your program.

5. How will you ensure that your program continues in the future?

6. Detail your budget request. Include specific information such as kinds of materials and equipment needed, supply sources, etc. Be sure to include all costs.

ITEM	SUPPLIER	COST

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Booster President Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**Return your proposal by March 1 to:**

**River Valley Education Foundation, District Administration Office 102 School Lane Blairsville, PA 15717**

**OR**

**Email to [rivervalleyeducationfoundation@gmail.com](mailto:rivervalleyeducationfoundation@gmail.com)**

*thank you!*

